Dear Parent/Carer,

Wider Opening to Reception children in Yellow and Orange Classes…

We wrote to you last week about the Government’s request for schools to open more widely to those pupils in Nursery, Reception, Year 1 and Year 6.

Following the successful return of Year 6 pupils and a review of the school’s Risk Assessment, the school is now able to set out the arrangements we have made to open Hambrough Primary School to Reception pupils from Wednesday 24th June

Protective measures we are taking in light of coronavirus (COVID-19)
First and foremost, it goes without saying that the safety of your child and of our staff is our top priority. We are working hard, following the latest government guidance, to develop and implement a number of new ways of operating. This will allow us to open as safely as possible, focusing on measures that will help limit the risk of coronavirus transmitting within our school.

Steps in place:

- Children displaying coronavirus symptoms, or who live with someone who does, should not attend school. That includes children and staff who work here.
- Signage and markings about social distancing are displayed in and around school
- Regular and thorough hand washing
- Hand sanitiser where handwashing is unavailable
- Personal Protective Equipment (PPE) for staff use when working with vulnerable children or children who become unwell whilst at school
- Ample ventilation to classrooms and shared spaces
- Removal of resources which are not easily washable or wipeable
- Thorough and frequent cleaning of touched surfaces, equipment, door handles and toilets
- Small groups (pods – max 15) with as much consistent staffing as possible – this may not be their usual teacher
- Minimal contact with other pods
- Pods assigned to a class base – this may not be their usual room
- Staggered lunchtime and playtimes with no contact between other pods
- Zoned playground areas
- Adapted curriculum focusing on Personal and Social Development, Reading, Writing, Phonics and outdoor learning
- Good respiratory hygiene, promoting the ‘catch it, bin it, kill it’ approach with a good supply of tissues and bins throughout school.
- Enhanced cleaning schedule, ensuring surfaces touched by children and staff are cleaned regularly and throughout the day, including table tops, door handles and play equipment.
- Parents and carers to physically distance from each other and from staff when dropping off and collecting their children and to limit drop off and collection to one parent or carer per household.
- Staggered drop of between 8.55am and 9.05am
- Staggered pick up between 3.00pm and 3.10pm
HAMBROUGH PRIMARY SCHOOL AND NURSERY
South Road, Southall, Middlesex. UB1 1SF
Tel: 020-8574 2002 020-8571 3071
Fax: 020-8813 9032
Website: www.hambrough.ealing.dbprimary.com
E-mail: admin@hambrough.ealing.sch.uk

Headteacher: Louise Singleton - BA (Hons), PGCE, NPQH

- Designated drop off and pick up gate – South Road
- No parents on site unless by invitation
- Children to wear uniform (summer version) or PE kit (black shorts and white T-shirt)
- No bags, pencil cases, PE kits, book bags etc to be brought into school
- Children must bring their own water bottle, labelled with their name. Water fountains will not be used.
- School will remain closed on Friday for teacher planning, preparation and continued monitoring of distance learning.

What will my child do at lunchtime?
Chartwells will provide a varied menu of healthy hot and cold options available to order as usual online. Those children in receipt of free school meals (FSM) will continue to receive their school lunch. The new menu will be available on the school website. All food will be served in individual bags “takeaway” style in disposable cartons to increase infection control. Reception children will eat in the Hall, before playing outside. Lunchtime will be shorter at 45mins but they will have an afternoon playtime of 15mins added to their timetable.

What can parents and carers do to help?
There are a number of things parents and carers can do to help us make these arrangements effective, in addition to the points listed above concerning arrival and departure:

1. If your child, or someone in your household has coronavirus symptoms they should not come to school and you should inform us by email or telephone
2. If your child develops symptoms of coronavirus whilst at school, you will be contacted immediately to collect your child.
3. Talk to your child and reassure them about their return to school discussing the changes they can expect to see which are listed above.
4. Inform school if your family has experienced financial hardship, bereavement during this period of school closure
5. Watch the school’s video which shows what will be expected on arrival and throughout the day

Testing
All children who are attending school will have access to a test if they display symptoms of coronavirus, and are encouraged to get tested in this scenario.

The aim is to enable children to get back to school, and their parents or carers not to need to self-isolate any longer than is necessary, if the test proves to be negative. A positive test will ensure rapid action to protect other children and staff at Hambrough.

We ask all parents and carers to ensure they organise a test for their child, in the event that they develop coronavirus symptoms, and notify us immediately of a positive test. Further guidance is available about getting tested.

Do I need to send my child?
Parents will not be fined for non-attendance at this time.
How should I get to school?
We encourage you to walk, cycle or scoot to school as usual and avoid public transport at peak times. However, there will be no provision for parking bikes or scooters on the premises. These will need to be taken home by parents / carers.

Conclusion
I hope that this letter has given you the information you need to understand what arrangements we have made to enable children to return to us from Wednesday 24th June.

We have spoken to all parents this week in Reception about their intention to return their child to school. You will need to confirm your intention by Friday 19th June at the latest if not already done so. Please email admin@hambrough.ealing.sch.uk

We are looking forward to welcoming your child back next week and I hope that you are assured that we have taken all possible steps to reduce the risk of infection spread. If you have any questions or suggestions, please let us know.

Stay safe

Yours faithfully

Louise Singleton
Headteacher

Wendy Quill
Chair of Governors